

## CHARGING & REMISSIONS POLICY

### Introduction

We believe in the principle that education provided should be free and that no child should be deprived of any activity concerned with the Academy as a result of the inability of parents to pay.

This charging policy relates to any request which the Academy might make to parents to contribute to the funding of student activities.

These activities are numerous – but in the main consist of academy visits during term time, of a day visit nature or a residential nature.

Other activities are visits connected with the use of additional outside resources provided for Physical Education. Furthermore, the Academy Council have determined that voluntary contributions would be asked for materials used in Product Design and Food Technology on the basis that parents become the owners of the finished articles.

Throughout this policy, the term “parents” means all those having parental responsibility for a child.

### Procedures

The Academy will ask parents for voluntary contributions, including a subsidy for low income families and the cost of travel for accompanying teachers, provided that:

- Such contributions are genuinely voluntary and it is made clear to parents that there is no obligation to make any contribution
- Students will not be treated differently according to whether parents have made a contribution
- Parents are informed of the level of contribution and whether the activity cannot take place if parents do not make voluntary contributions.

There is no limit to the voluntary contribution.

The policy includes voluntary contributions from employees of the Academy, in particular in respect of meals prepared and served by students as part of their course.

The Academy Council reserve the right to recover and charge part, or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a pupil.

Agreed by Jon Angell, Principal – January 2017